Job Posting – Internal/External

Position: Personal Support Worker – Assisted Living
Status: Permanent Part Time
Working Hours: Weekends - Saturday & Sunday, 3pm to 11pm shift
Reporting to: Manager, Assisted Living & In-Home Respite
Number of Vacancies: One (1)

Job Summary: Provide professional and compassionate care to seniors in the community to support and facilitate their independence, functioning, comfort, safety, and security. Support a culture of client safety as part of ESS key strategic goal and priority. Complete administrative tasks and maintain accurate documentation.

Duties and Responsibilities:

- Provide assistance with personal care to clients including, but not limited to, personal hygiene, bathing, dressing, toileting, mouth care, hair care and preventive skin care
- Prepare light meals, assist with medications, perform light housekeeping tasks and security checks
- Provide companionship and socialization to clients and assist in the delivery of recreation, social and exercise programs
- Maintain accurate and complete records and documentation
- Assess and evaluate senior's needs through observation and client engagement
- Comply with agency & program policies and procedures
- Identify, respond to, and report risky hazardous situations and comply with Health & Safety procedures
- Understand the emergency response system and respond professionally to all client/program emergencies
- Attend meetings, trainings and workshops as required
- Other duties as assigned

Qualifications:

- Certification as a Personal Support Worker from an accredited institution is required.
- Experience working with older adults and clients with cognitive, mental and/or physical challenges.
- Physical ability to perform light lifting (eg: transferring clients, toileting assistance and carrying laundry)
- Demonstrated flexibility, good judgment and cultural sensitivity when working with clients.
- Ability to work independently and part of a team as well as demonstrated time management and organization skills.
- Demonstrated ability to complete written reports and records accurately and legibly.

- Current First Aid/CPR Certification is required.
- Current Vulnerable Sector Police check completed within the last 6 months is required.
- Familiarity in using computer, mobile device, e-mail, internet and other applications.
- Must be able to provide proof of full COVID-19 vaccination, upon hire

Benefits:

- Paid Sick Days
- Paid Orientation/Training
- Employee Assistance Program
- Professional Development Opportunities

Please respond with resume & cover letter to:
ESS Support Services
Hiring Committee
48A Rosemount Avenue
York (Toronto), ON M9N 3B3
Fax: 416-243-7987
Email: hiring@esssupportservices.ca

Posting will remain active until filled

Additional Information

To protect the health and safety of our employees, clients and their families and in the interest to follow strong public health measures, it is a requirement of employment at ESS Support Services to be fully vaccinated against COVID-19. ESS Support Services will consider cases needing accommodation as stipulated by the Ontario Human Rights Code.

ESS Support Services is a not-for-profit agency committed to supporting seniors in their desire to remain in their own homes and their community. We strongly encourage applications from women and men, people from racialized communities, visible minorities, persons with disabilities, aboriginal persons and people who identify themselves as LGBTQ2S+ and are committed to having a team that is made up of diverse skills, experiences and abilities.

We thank all applicants but, advise that only candidates selected for an interview will be contacted.

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA) ESS Support Services will provide accommodation, accessible formats, and communication supports for the interview upon request.